

Sucasa Personal Homecare, LLC
3430 E. Flamingo Rd., Suite 200 Las Vegas, NV 89121
Phone: (702) 427-4000
Email: sucasapersonalhomecare@outlook.com

EMPLOYMENT REQUIREMENTS

You will be held responsible for maintaining current and active certifications, tests, and trainings. Medicaid places certain requirements on PCAs, which are stated below.

To be employed as a PCA for either a provider agency or an ISO, an individual must:

- A. Be at least 18 years old.
- B. Have experience in provision of care to people with disabilities is preferred.
- C. Have the ability to read and write or to follow written or oral instructions of the recipient or personal care representative.
- D. Have the skills to perform personal care services tasks as described on the service Plan;
 - i. Able to be tolerant of varied life styles;
 - ii. Able to identify/emergency situation and respond accordingly;
 - iii. Able to communicate effectively;
 - iv. Able to document services provided;
 - v. Able to maintain confidential, and
 - vi. Demonstrate a mature attitude toward work assignments and personal care needs of the recipient.

Certifications, tests, and trainings needed: Before you can be assigned to any client or activated as an employee in compliance, you must have the following:

- A. 16 Hr. Training
- B. Physical Exam
- C. 2-Step PPD/TB Test
- D. CPR Training
- E. FBI and State CHBC/Fingerprinting (Initiated and Tracked)
- F. Two Forms of Identification
 - i. Nevada State Driver's License
 - ii. Social Security Card

Annually you will be required to have the following:

- A. 1-Step PPD/TB completed on or before the anniversary date of your original, unless you test positive for Tuberculosis. Should you test positive for TB, you will then be required to have a Chest X-ray with appropriate MD follow-up.
 - i. If there is lapse in TB/Chest X-Ray/Questionnaire you will go on a no pay status.
- B. 8 Hr. training on the anniversary date of your second year or if a waiver on your annual anniversary date occurs.
- C. CPR on or before the expiration of the previous year, unless you have a two-year certification. If so, CPR recertification must be completed on or before the anniversary date of your original.

Every five years you will be required to provide the following:

- A. FBI and State CHBC/Fingerprinting.

PCA Signature _____ Date _____

Client Signature _____ Date _____